

Chicago/Turabian Style Quick Guide

Books and Websites

Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*, 9th edition, 2018.

The Chicago Manual of Style, 17th edition. Chicago: University of Chicago Press, 2017.

The Chicago Manual of Style Online, 17th edition (access through the Metro Library)

CMOS Online Quick Guide

http://www.chicagomanualofstyle.org/tools_citationguide.html

Resources for Students tab, *CMOS Online*

<https://www.chicagomanualofstyle.org/help-tools/Resources-for-Students.html>

In-Text Citation: Notes & Bibliography

Use a superscript number in the text to cite sources. Notes can be either footnotes (which appear at the bottom of the relevant page), or endnotes (which appear as a separate section at the end of the document). Authors' names appear in order with elements separated by commas or parentheses. The note is always located at the end of the relevant sentence outside the period, like this.¹

If the bibliography includes all works cited, the notes do not need to give source information in full. In works with no bibliography, full details must be given at the first mention of any work; subsequent citations need only include a short form, like this.²

1. Ben Chau, *Chicago Style: The Long Life of a Short Style Sheet* (Chicago: University of Chicago Press, 2017), 51–52.

2. Chau, *Chicago Style*, 138.

Sample Bibliography Entries

Chau, Ben. "Chicago Citation Style Reform." *American Totally Fictional Journal* 4, no. 2 (March 2017): 203-27. <https://doi.org/12.3456/789>.

Rowan, Marcella. *Completely Fictional Example of a Book Title: Use a Full Colon for a Subtitle*. Chicago: University of Chicago Press, 2006.

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In-Text Citation: Author-Date

In this system, “Sources are cited in the text, usually in parentheses, by the author’s last (family) name, the publication date of the work, and a page number if needed,” like this (CMOS 2017,15.5). Full details appear in the reference list, usually titled References or Works Cited.

For a Quote

As the author points out, “Chicago style features two in-text citation systems” (Chau, 2017, 139). As Chau (2017, 139) points out, “Chicago style features two in-text citation systems.”

For a Paraphrase

Chau (2017), comments on the dual nature of Chicago's citation style. The duality outlined in Chau’s (2017) consideration of Chicago is also present in analyses of Turabian style for students (see Rowen 2006).

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Chau, Ben. “Chicago Citation Style Reform.” 2017. *American Totally Fictional Journal* 4, no. 2 (March): 203–27.
<https://doi.org/12.3456/789>.

Rowan, Marcella. 2006. *Completely Fictional Example of a Book Title: Use a Full Colon for a Subtitle*. Chicago: University of Chicago Press.